

# MICHIGAN REGION BY-LAWS

As reviewed, amended, corrected, and added to in 2023 and approved to begin in November, 2023 and following as amended.

## **Article I: NAME**

The corporation shall be known as **Michigan Region of Corvette Clubs, Incorporated** (hereinafter known as the 'Region') and as allowed by the **National Council of Corvette Clubs, Incorporated** (hereinafter known as NCCC), a non-profit corporation domiciled in the State of Michigan.

## **Article II: Purpose**

### **Section 1**

The organization shall be for the enjoyment of "America's True Sports Car", the **CORVETTE**. The owners, their families and friends, will gather, drive, and fellowship to promote interest, ownership, participation, and safety, in the use of Corvette, at private or public events, organized meetings or occasional gatherings. Additionally, the Region, as part of NCCC, provides for the protection and guidance of the membership.

### **Section 2**

The Region was formed, as defined in the NCCC By-Laws, Standing Rules, and Competition Rulebook, in order to promote better and safer driving, promote membership and limit liability at events.

## **Article III: Representatives and Officers**

### **Section 1**

The Region shall be formed by one representative, the club Governor (or Governor's representative), from each club. Additionally, each club may have a Competition Representative or the club Governor can act in both capacities.

### **Section 2**

Each club representative will carry one vote. The Governors shall vote on matters regarding the business of the Region and NCCC pertaining to, but not limited to, financial matters, by-laws, standing rules, and any other issues or concerns that affect the Region and NCCC Board of Governors

[NCCC By-Laws, Article V, Section 1]

### **Section 3**

In the event of a canceled meeting (Article IV Section 6) or other special circumstance, electronic voting by the Governors may be used. Electronic voting will be done using the official NCCC sponsored system. Additionally, the Regional Executive may use this system to gather unofficial opinions or other information from the Governors.

### **Section 4**

The Competition Representatives shall vote on matters that concern Michigan Region sanctioned events or the application of the NCCC Competition Rulebook within the Region.

### **Section 5**

The Region will include six elected officers:

- **Regional Executive**
- **Regional Competition Director**
- **Regional Membership Director**
- **Secretary**
- **Treasurer**
- **Points Director**

None of these officers shall have a vote, regarding the Region's business, unless that officer is also his/her club's representative.

### **Section 6**

The Region Executive shall also appoint officers to serve in various capacities such as, but not limited to, Webmaster, Auditor, Teller, Electronic Meeting Facilitator, or Ambassador, to perform the duties of those positions. Terms of those appointments shall depend on the position and requirements of the position or as further defined in *Article V and Article VI*

### **Section 7**

All of the Region officers and representative from each club shall be required to be a member in good standing of the Region and NCCC

### **Section 8**

The order of succession, for the purpose of presiding at meetings and pertaining to the business of the Region, shall be: *Regional Executive, Regional Competition Director, Regional Membership Director, Secretary, Treasurer, and Points Director.*

## **Article IV: Meetings**

### **Section 1**

The Region shall have five meetings per year to conduct the business of the region. The meeting dates shall be the Tuesday before each of the four NCCC National Governors' Meetings. A fifth meeting shall be held on a date, selected by the Governors, in the summer months to coincide with, but not necessarily before, the national convention, and to comply with this requirement.

### **Section 2**

A club may send an alternate representative to a meeting for the Governor or Competition Representative, but his/her name must be given to the Region Secretary before the meeting starts, or immediately upon arrival and sign in accordingly. The Region Executive or chairperson will announce, as such, so the representative's name is entered into the minutes. Also, a club may be represented by an alternate at any special meeting, but, again, his/her name must be recorded as stated above.

### **Section 3**

Special meetings may be called at any time when a written request, signed by twenty (20%) percent or more of the region Governors and representatives, is received by the Region Executive. It must state the purpose for which the meeting is to be called and it will be scheduled at a convenient time by the Region Executive.

### **Section 4**

A majority (51%) of the Region Governors or their representatives shall constitute a quorum for the transaction of business. A motion made at the meeting must then receive a majority vote (51%), of the representatives present, in order to pass. An exception is that by-law amendments must receive a two-thirds (2/3) majority vote as stated in *Article XIV*.

### **Section 5**

It is generally expected, but not required, that all meetings be held in person. In addition, provisions will be made for members to attend meetings electronically (e.g.: Zoom meetings). The electronic option shall be available to Governors, Competition Directors, and Board Members to help with travel and other difficulties. This option shall be facilitated by the Electronic Meeting Facilitator. This shall be known as a combination meeting format.

### **Section 6**

Under special circumstances, regular meetings can be moved to a full electronic format, postponed, or canceled entirely. These circumstances may include but are not limited to national emergencies, pandemics, government orders, severe weather, or NCCC presidential order. It is the responsibility of the Regional Executive to obtain approval from a majority (51%) of the Governors to make this determination and then to distribute the decision to the Governors, Competition Directors, and MRCC board members.

## **Section 7**

In the case of meetings conducted under either combination or full electronic format, all votes for members not physically present shall be cast in a roll-call method. The Secretary shall verify each members identity and record the member's vote. Open meeting voting shall not be used for officer elections.

## **Article V: Duties of the Region Officers**

### **Section 1**

The duties of the **Regional Executive, Regional Competition Director, and Regional Membership Director** are as stated in the NCCC General Information section of the rulebook. Those duties are subject to changes as per the latest revisions of the NCCC By-Laws and Standing Rules.

[NCCC By-Laws Article VII, Section 1.C]

### **Section 2**

The duties of the **Secretary** shall be:

- a) Keep the minutes of all Region meetings.
- b) Send each representative, by mail or email, a copy of the agenda for the upcoming Region meeting.
- c) Send each representative, by mail or email, a copy of the minutes within 14 days after the meeting.
- d) Maintain all past records of region meetings.
- e) Arrange for a meeting place for all the regularly scheduled Region meetings.
- f) Keep the official (master) copy of this by-law document and make it available for official use as directed by the Regional Executive.
- g) Keep a historical record (copies) of all prior versions of the by-laws and all redline copies that have been used to generate new versions of the by-laws.
- h) Provide a non-editable copy of this by-law document to the Webmaster for posting on the website.

### **Section 3**

The duties of the **Treasurer** shall be:

- a) Keep an account of all payables and receivables for the Region.
- b) Deposit all monies received in a bank or credit union for the benefit of the Region.
- c) Maintain all financial records of the Region.
- d) Give a financial report at each regularly scheduled Region meeting and make a copy of the report available to each representative at the meeting or by email prior to the meeting.

- e) The Region Treasury books shall be made available, at the *first* regularly scheduled meeting, for review by a volunteer from the Governors, or their representative. Then auditing the books and accounts and report back at the next regularly schedule Region meeting.

#### **Section 4**

In general, all officers shall perform duties incidental to their respective offices and other such duties as may be prescribed, by the Region Executive, NCCC, or any other circumstance as required, from time to time.

#### **Section 5**

At the expiration of the term of office, each officer shall deliver to his or her successor all applicable records, books, funds, copies, supplies, and any other miscellaneous properties of the Region.

### **Article VI: Officers' Terms of Office, Elections & Appointments**

#### **Section 1**

All region officers will be elected every two years and allowed to serve the Region, in their capacity, for the following term limits:

- *Region Executive, Region Competition Director, Region Membership Director*, shall be for four (4) two-year terms or eight (8) years.
- *Secretary, Treasurer, and Points Directors* shall be for three (3) two-year terms or six (6) years.

#### **Section 2**

Nominations for the Regional Executive, Regional Competition Director, Regional Membership Director, Secretary, Treasurer, and Points Director are to be held at the *third* and *fourth* regularly scheduled meetings. Nominations are to be closed the *fourth* regularly scheduled meeting. The election of these officers shall be held at the *fifth* regularly scheduled meeting of the year. These officers are to be nominated and elected by the Governor's only.

#### **Section 3**

In the event that the *third* or *fourth* regularly scheduled meeting is canceled, nominations may be done using email. To make a nomination, the nominating Governor shall email all Governors, the MRCC Board, and the nominee. The nominee may reject the nomination by responding to the email. The Secretary shall record all nominations.

#### **Section 4**

Once an officer has term limited out of an office, they may immediately run for a different office or be appointed to a different office. After a one term hiatus from the previous office, they may run again for that previous office.

## **Section 5**

Officer appointments shall be made during the *fifth* regularly scheduled meeting of the year for the following year. All appointments shall be reviewed by the Regional Executive prior to the *fifth* regularly scheduled meeting.

## **Section 6**

Any officer may resign prior to the end of their term of office and the Region Executive may appoint someone to serve out the remainder of that term. Conditions for that appointment are to be met as described in *Section 7 and 8*.

## **Section 7**

Any officer, elected or appointed, may be removed by the Governors with a two-thirds (2/3) vote, for just cause, where it is the judgment of the Governors, after examining the facts, that it is in the best interest of the Region to take such action. The Governor's decision shall be final. All materials belonging to the Region, in possession of that individual, must be surrendered, as soon as physically possible after the decision, to the Secretary or Region Executive.

## **Section 8**

A vacancy in any Region office due to, but not limited to death, illness, health, resignation, moving away from Michigan, or removal from office (as stated above in *Section 5*) and may require an appointment, by the Region Executive, for the unexpired portion of that term, at the next regularly scheduled meeting. If more than half of the term remains, the term will be counted as part of the appointed officer's '*term limit*' as described in section 1. If less than half of the term remains, the remaining term is not counted as part of the appointed officer's '*term limit*', as described in *Section 1*. Approval of such appointment shall require a majority vote (51%) of the quorum of Governors, in attendance, at that regular meeting.

## **Article VII: Annual Michigan Region Awards Banquet**

### **Section 1**

The Region Awards Banquet (hereinafter known as the 'Banquet') shall be held in the spring of the year following the end of the competition season. It can be at a time and place convenient to the hosting club or committee depending on such factors as the availability of facilities and weather. Bids for the Banquet are to be presented at the *third* regularly scheduled meeting and voted on, by the Governors, at the *fourth* regularly scheduled meeting *in the year prior* to when the event is to take place. This should allow the host club or committee ample time to plan and execute the event.

### **Section 2**

In the event that a club or committee does not come forward with a proposal, by the *third* regularly scheduled meeting, then the Banquet shall not take place and the individual awards shall be distributed by other means.

### **Section 3**

All responsibility for the Banquet arrangements is accepted by the club or committee awarded the bid. A proposed budget must be submitted to the Governors for approval at the *fifth* regularly scheduled meeting, in the year prior to the banquet. A financial statement of receipts and expenditures for the Banquet shall be submitted by the host club or committee at the next regularly scheduled meeting *following* the banquet. All financial responsibility, profit or loss, will be accepted by the Region.

## **ARTICLE VIII: Region Fees for Sanctioned Events and Membership**

### **Section 1**

The competition season is limited, as such, that all events are to be held between January 1st and November 30<sup>th</sup>. All regional sanctioned events must be per the NCCC Sanctioned Events and posted per the NCCC Rule Book and along with any subsequent changes, additions, or deletions to same.

[NCCC General Information, Section 1.2.]

[NCCC General Information, Section 1.6.]

### **Section 2**

All NCCC sanctioned events will be charged a fee of seventy-five cents (\$0.75) per entrant or per vehicle as described below. These fees will be charged regardless of the entrant's NCCC membership. All entry fee money must be paid, in full, to the Region Treasure within thirty (30) days after the event.

- Seventy-five cents (\$0.75) per entrant will be charged for all High Speed Autocross, Low Speed Autocross, Drag Race, Matching Times (MT), and Time Trial events.
- Seventy-five cents (\$0.75) per vehicle will be charged for all Funkhana, Rallye, Economy Run, Concours D 'Elegance, and People's Choice Shows.

### **Section 3**

All sanctioned event chairpersons shall be a member in good standing of the Region and NCCC

### **Section 4**

A fee of \$1.00 (One Dollar) is to be assessed to all NCCC members, within the Michigan Region, during the renewal process, to help cover regional operating expenses. New members will not be assessed this fee at the time of initiation to the Region.

### **Section 5**

Collection of the assessment fees are the responsibility of the club Governor, or their representative, and are to be sent the Region Treasurer. These fees are apart from the NCCC renewal dues, which are collected at the same time, and sent to the Region Membership Director. This requires that separate checks be sent to the respective officer for each of these assessments.

## **Article IX: Region Calendar of Sanctioned Events**

### **Section 1**

The Michigan Region Calendar of Events (hereinafter known as the Calendar) shall be prepared at the *last* regularly scheduled Region meeting of the prior calendar year. All events will be selected by the clubs bidding in descending order based on the individual club's Michigan Region entrant's points from the previous year. The number and composition of events, bid per club, shall be per NCCC Rule Book.

*[NCCC General Information; Section 1.4.]*

### **Section 2**

It is suggested that any Non-Sanctioned event dates can also be added to the Calendar, at this time, as these events are also covered under NCCC Rule Book and/or NCCC insurance.

*[NCCC General Information Section 1.3.2.]*

### **Section 3**

While it is allowed by NCCC rules that unlike events can occur on the same day, it is encouraged that clubs attempt to avoid this conflict so as to allow for maximum region membership participation at each event.

*[NCCC General Information; Section 1.4.f.f.]*

## **Article X: Michigan Region and NCCC Points System**

### **Section 1**

Points are awarded per NCCC rules.

*[NCCC General Information; Section 8.]*

## **Article XI: Championship Trails**

### **Section 1**

The Championship Trails shall consist of the Michigan Region NCCC Sanctioned Events each competition year.

### **Section 2**

There will be a Men's and Ladies Champion awarded in each of the categories based on those individuals receiving the highest number of points according to the NCCC points system, except Concours chairman, which will receive 9 points toward overall points, and 3 points toward Concours Trails.

### **Section 3**

Each Championship Trails category must have a minimum of five events, during the competition year, to qualify toward overall trails points.



#### **Section 4**

The Trails categories are as follows:

- a) Speed Trail
- b) Matching Times Trail
- c) Rally Trail
- d) Concourse/Car Show Trail
- e) Drags Trail
- f) Funkhana Trail

#### **Section 5**

The Region competitors' numbers shall be: 1 through 10 for men and 1L through 10L for ladies and will be reserved during the following competition year. The numbers are awarded based on Speed Trail points only.

#### **Section 6**

Awards for Speed, Matching Times and Drags Trails are awarded based on 50% of the average number of Men / Women entrants per trails event. Awards for Rally, Concourse and Funkhana Trails are awarded based on 50% of the average number of cars per trails event.

Awards for PC Car Shows are First Place only in Men's and Ladies Division.

Additional awards for Overall (sweatshirt etc.) are awarded based on 50% of the average number of Men / Women entrants per event for all trails events. These awards are in addition to the NCCC required Region awards (200+ points).

#### **Section 7**

A "**Rookie of the Year**" award will be presented to the highest overall points earned in both Men's and Ladies division, by a new entrant, attending eight (8) or more low speed events, including matching times, but **excluding** drags, car shows, and rallies. Any entrant with more than eight (8) speed events, described above and in any prior year, is not eligible for the 'Rookie of the Year' award. This coincides with the NCCC 'Novice' classification.

*[NCCC General Information; Section 1.8.3.]*

#### **Section 8**

"**Worker of the Year**" will be awarded to any Region member that attends sanctioned events, as an unpaid volunteer, and receives 'worker points' for that event. A single award will be given, based on the highest points in either the Men's or Ladies' Division

*[NCCC General Information Section 2.3.f.f.]*

## **Article XII: Championship Trails Committee**

### **Section 1**

The Championship Trails Committee shall consist of eight (8) members from at least four (4) different clubs, with no more than three (3) members from the same club, elected by the Competition Representatives. Nominations for the Championship Trails Committee are to be held at the *fifth* regular scheduled meeting of the year and the Committee members shall be elected at the *first* meeting of the following year.

### **Section 2**

In the event that the *fifth* regularly scheduled meeting is canceled, Trails Committee nominations may be done using email. To make a nomination, the nominating member shall email all Governors, Competition Directors, the MRCC Board, and the nominee. The nominee may reject the nomination by responding to the email. The Secretary shall record all nominations.

### **Section 3**

The Championship Trails Committee must inspect and review all speed event courses for safety before an event can be run. All Committee members in attendance, not from the host club, and at least a minimum of two (2), must review the course for safety before the speed event may begin, and then must report their unanimous determination of acceptability of the course, to the event chairman.

*[NCCC Speed Events; Section 2.2.ff.]*

### **Section 4**

Two (2) officers of the Region may review a speed event course, for safety, if members of the Championship Trails Committee are not present within one-half hour prior to allowing the first car off and then report their decision as described above.

### **Section 5**

Once an event is in progress, a three-fourths (75%) majority of the Committee present must agree that the course needs to be changed for safety.

## **Article XIII: Protests**

### **Section 1**

Protests are to be handled at the event, if possible, by the members and/or Region officers present. If not resolved, a written report must be submitted by the person filing the protest or their club Governor, at the next regularly scheduled Region meeting. If a protest cannot be settled, proper NCCC channels must be followed. Penalties for cheating will be as outlined in the NCCC Rule Book.

*[NCCC Speed Events – Protests; Section 9.ff.]*

## **Article XIV: Amendments**

### **Section 1**

Changes to these By-Laws can be made by having a Region officer, club Governor, or a group of Representatives, submit the proposed change in writing at a regularly scheduled Region meeting. It shall be submitted to the Secretary to be recorded in the minutes of that meeting. The proposed change shall be read at the time it is submitted and shall be voted on at the next regularly scheduled meeting.

### **Section 2**

Proposed changes are to be submitted as a "redlined" version which clearly shows all additions, deletions, and changes which are being proposed.

### **Section 3**

A *two-thirds* vote of the Governors present shall be required to pass any such motion for amendment.

### **Section 4**

The Secretary shall archive the redlines for all approved changes along with all prior versions of the By-Laws.

## **Article XV: Dissolution of the Corporation and Distribution of Assets**

### **Section 1**

If, for any reason, the Michigan Region of Corvette Clubs, Inc., is disbanded or dissolved, any property held in the name of the region shall be liquidated, and turned into cash, in accordance with the decisions made by the current Governors or their representatives.

After all liabilities have been paid, the remaining cash shall be donated to a non-profit charitable organization, chosen by the Governors or their representatives, by means of communication that will facilitate the decision expeditiously.

### **Section 2**

Dissolution of the Michigan Region of Corvette Clubs, Incorporated, shall be made in accordance with all applicable laws of the United States of America, the State of Michigan and their agencies that have jurisdiction of any amendments thereto.

The current regional officers shall act as agents, for the Region, in this matter